









Risk assessment name	Covid-19	Assessment type	 General
Assessor name	Jane Lines	Affected site(s)	Chorley Photographic Society - St Marys Parish Centre Social Club - West Street, Off Devonshire rd, Chorley
Assessment date	03/09/2021	Review period	Monthly
Approved by		Review date	03/10/2021
Approved date		Reference	CPS C19-1

Hazard	Who could be harmed and how?	Existing controls
 <p>COVID-19 (Coronavirus Infection)</p>	<p>Members of the public</p> <p>How? Risk of contracting Covid-19 from staff, other visitors or other club members at the site</p>	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;">  <p>Access to the Main Front Bar is Restricted</p> <p>Access to the main front bar is restricted - Please only use the Club Room Bar (Do not use the Main Bar) this is to reduce contact with other members of the public who are not Camera Club Members.</p> </div> <div style="width: 50%;">  <p>All Visitors to be Made Aware of Covid-19 Risk Assessment on Arrival</p> <p>All Visitors to be made aware of Covid-19 Risk Assessment on arrival</p> </div> <div style="width: 50%;">  <p>Cleaning Schedules in Operation</p> <p>Site has additional Cleaning Schedules in Operation</p> </div> <div style="width: 50%;">  <p>Covid 19 Vaccination Encouraged</p> <p>Covid 19 vaccination for club members is encouraged due to the risk of exposure to Covid 19</p> </div> <div style="width: 50%;">  <p>Face Covering - Not Mandatory</p> <p>But you may wish to consider it as it protects others from infection by catching bacteria in liquid droplets from wearer's mouth & nose</p> </div> <div style="width: 50%;">  <p>Good Hand Washing/Hygiene Procedures to be Observed</p> <p>Good hand washing procedures to be observed to promote good hygiene</p> </div> </div>



IMPORTANT INFORMATION You MUST Stay at Home When Unwell

DO NOT ATTEND MEETINGS IN PERSON IF YOU FEEL UNWELL (you can always attend by Zoom if you are well enough)

If you develop COVID-19 symptoms, self-isolate immediately and get a PCR test, even if your symptoms are mild. You should self-isolate at home while you book the test and wait for the results. You must self-isolate if you test positive.

If you feel unwell but do not have COVID-19 symptoms, or your COVID-19 test is negative, you may still have an illness which could be passed on to other people. Many common illnesses, like the flu or the common cold, are spread from one person to another. This can happen:

through the air when someone infected with an illness breathes, speaks, coughs or sneezes, they release particles containing the viruses which can be breathed in by another person

through surfaces and belongings which can also be contaminated when people who are infected with an illness cough or sneeze near them or if they touch them, the next person to touch that surface may then become infected

Staying at home until you feel better reduces the risk that you will pass on an illness to your friends, colleagues, and others in your community. This will help reduce the burden on our health services.



Signing in Procedure & Badges In Place

Please ensure you sign in on entry to each meeting, (please bring your own pen if you can to speed up this procedure) and collect your pre-printed Badge (if you are a paid Member or a Visitor Badge if you are not) so that we know you have signed in, as the club is currently required to keep a list of attendees, for track and trace, so that we can provide it to the Social Club management if they request it



Social Distancing- Not Mandatory

The main way of spreading COVID-19 is through close contact with an infected person. When someone with COVID-19 breathes, speaks, coughs or sneezes, they release particles containing the virus that causes COVID-19. These particles can be breathed in by another person.

You may choose to limit the close contact you have with people you do not usually live with. You may also choose to take a free test before being in close contact and also encourage those people you are meeting with to do so also which will help to manage the periods of risks. This includes returning to the workplace, close contact in a higher risk environment or when spending prolonged periods of time with a vulnerable individual.

These are personal choices which can help reduce your risk of catching or spreading COVID-19. It is important to consider that others may wish to take a more cautious approach as we open up. We should all be considerate of this and provide the opportunity and space for others to reduce close contacts if they wish.



Suitable Sanitiser Provided

Only suitable sanitisers are provided for Club Members to Use that fully remove bacteria & compliant with BS EN 1276 or BS EN 13697



Use Of Hand Sanitisers

Use of a hand sanitiser is requested on entry to the Club Room to reduce the risk/spread of infection

Further control measures

None required

Operating procedures

Tables and chairs will be arranged in small groups to assist in preventing close contact.

Assessor's signature: Jane Lines

Approved by signature: